

## 2021 Application - Sheffield School 5-WEEK Aircraft Dispatcher Course - Instructions & Notes -

- Please print clearly or type. Submit via fax, mail, or email along with any applicable coupon(s). Application fee of \$500 is also due via bank check, credit card, or wiring (bank transfer).

- Personal information is required for FAA License Application purposes.

- Discounts link – read before submission of application & payment(s): <http://www.sheffield.com/courses/discounts>

- By placing your signature on this application (page 2), whether handwritten or electronic, you are certifying that all information provided by you is correct and true, to the best of your knowledge. By signing, you also have agreed to an understanding of our complete “Discounts/Coupons” link location, rules and procedures, and understand that any and all discount coupons must be submitted with the original application. Any “re-application” to use the coupons is permissible, although each application requires a non-refundable \$500 fee.

**1. Requested Class Starting Date:** (Month/Day/Year): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**2. Full Name:** \_\_\_\_\_  

Last
First
Middle

**3. Social Security Number** (U.S.A. students only): \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**4. Address:**

\_\_\_\_\_  

Street/P.O. Box
City
ST/ZIP
Country

**5. Contact Information:**

Telephone (\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ E-mail Address \_\_\_\_\_  

Home or Mobile/Cell
Work

**6. Personal Information:**

Sex: Male or Female \_\_\_\_\_  

Height (inches only) \_\_\_\_\_
Wt (pounds only) \_\_\_\_\_
Hair Color \_\_\_\_\_
Eye Color \_\_\_\_\_

Date Of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Place Of Birth: \_\_\_\_\_  

Month (letters) / Day / Year  
(ex. Jan / 5 / 1975)
City
State/Province/Country

Country of Citizenship: \_\_\_\_\_

**7. Education & Employment:**

Check Highest Diploma /Degree Attained:

\_\_\_ High School \_\_\_ GED \_\_\_ Associate Degree \_\_\_ Bachelor's Degree \_\_\_ Post-graduate

Last School Attended: \_\_\_\_\_ Dates Attended: \_\_\_\_\_

Current Employer (if applicable): \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_  

Street
City
ST/ZIP
Country

**8. Aviation Background** (not a course prerequisite, only for informational purposes.)

FAA Ratings, if any: \_\_\_\_\_

Other aviation experience, if any:

\_\_\_\_\_

**9. Payment Information:**

Responsible for Payment:

Myself \_\_\_\_\_ Employer \_\_\_\_\_ Other \_\_\_\_\_  
(name) (name)

**10. International students only:** Please indicate (✓) if you need an I-20 (student visa application) form:

Yes \_\_\_\_ (\$300 I-20 processing fee) No \_\_\_\_

**11. Advanced Workshops** (optional and can decide later to enroll):

Please indicate (✓) if you wish to attend the workshop(s) that follow the 5-week course.

- \_\_\_\_ (1) Advanced International Flight Planning (AIFP) – 2 days  
<http://www.sheffield.com/course/advanced-international-flight-planning>
- \_\_\_\_ (2) Extended Operations (ETOPS) – 1 day  
<http://www.sheffield.com/course/etops-extended-ops>
- \_\_\_\_ (3) EWINS (Advanced Weather Training) – 2 days  
<http://www.sheffield.com/course/ewins-enhanced-weather-information-systems>

**12. Sheffield-provided student housing (all non-smoking inside):** <http://www.sheffield.com/student-housing>

House rental:

Yes \_\_\_\_ Single room\* \$1,900.00 \_\_\_\_ Double (shared) room\* \$1,750.00  No housing needed

Will you be using your car during your stay in the Sheffield housing? Yes \_\_\_\_ No \_\_\_\_

\*Our housing prices are for the entire duration of the 5-week course (~35 days). Additional days for the extra workshops are free. All student housing is shared with other Sheffield students.

**13. Signature & Date:**

By my signature below, I certify that I am at least 21 years of age and that the statements I have made are true to the best of my knowledge. I have received a School Catalog and/or CD electronic catalog and/or read the online catalog (<http://www.sheffield.com/online-catalog>) for updates, including the English proficiency requirement - that I confirm that I can read, speak, write, and understand the English language. I have also read the terms and conditions related to enrollment and attendance, including the Refund Policy, discount coupon rules, including updates within the online catalog. Unless wiring funds, I have enclosed or attached a check, credit card payment, or money order in the minimum amount of US\$500.00 (Non-Refundable 2021 Class Registration Fee), and request an Enrollment Agreement. I understand that I am under no obligation to enroll and that my class seat is reserved upon receipt of the Enrollment Agreement with tuition deposit, and not this original application.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

*revised 08/18/2020*